

APPLICANT INFORMATION

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	CHILD #1	CHILD #2	CHILD #3	CHILD #4	
First Name:					
Surname:					
Date of Birth:					
Age:					
Name of Parent/Guardian (Emergency contact):					
Address:					
Email Address:					
Telephone:	H:	W:		M:	
Alternate Emergency Contact:				M:	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Would you like to receive Emails from Karratha Leisureplex with information and application forms for the future School Holiday Activities and Term Program?				
Program Name	Day & Time	CHILD 1	CHILD 2	CHILD 3	CHILD 4
Mini Mega Sports 2-4yrs Cassie	Monday 9am-9.45am				
Mini Mega Sports 2-4yrs Sarah	Thursday 10am-10.45am				
Multi Sports 5-8yrs Cassie	Thursday 4pm-4.45pm				
MEDICAL DETAILS					
Please indicate any medical and/or behavioural conditions that your child/children currently have or have had. **Please ensure a Medical Alert form is completed IN FULL and attached to the child's enrolment form if medication or further information is required**					
Child's Name	Condition		Medication?		
			Yes <input type="checkbox"/> / No <input type="checkbox"/>		
			Yes <input type="checkbox"/> / No <input type="checkbox"/>		

TERMS & CONDITIONS

To provide a well organised and safe program, the following conditions have been devised. Your cooperation in complying with the following conditions will assist us to provide safe and enjoyable Holiday Activities for your children.

I understand and agree to the procedure of fee payments, refunds and penalty payments as set out below:

- All parents must keep their registration form details up to date.
- Fees are to be paid in advance when booking a place.
- Choose carefully as there are **NO REFUNDS**.
- If a child is collected late without a good reason there will be a charge of \$10 per quarter hour, per child.

1. MEDICATION

- If your child requires medication or drugs whilst at the Karratha Leisureplex, these must be given to a member of staff to be kept in the office, and the procedures for administering drugs must be followed. Under no circumstances must a child keep medication in their bags or lunchboxes or administer them themselves.
- A medication permission form will need to be filled out and signed by the parent/guardian. These are available from Reception.

2. CHILD'S PARTICIPATION

- I will not bring my child if they are ill and/or unable to participate in the regular activities of the program.
- I have read Karratha Leisureplex' Behaviour Policy and agree with Karratha Leisureplex' staff members following the procedures outlined.

I understand that if my child/children continually behave in an inappropriate manner I will be required to collect them and they may be excluded from future activities.

DECLARATION

I confirm that I have read, understood and agree to the information provided pertaining to my child/children's participation in the Karratha Leisureplex School Holiday Activities. I have disclosed all relevant information regarding physical, mental or other health conditions which could be aggravated, worsened or impacted by physical exercise or participation in activities by my child/children.

I have read and agree to the Karratha Leisureplex Behaviour Policy.

I agree that the City of Karratha, Karratha Leisureplex and its officers, leaders and staff shall be released from and shall not incur any responsibility or liability whatsoever for any accident or injury to the participant(s) or any damage or loss of property of the participant(s).

Signature: _____

Date: _____

PAYMENT METHOD - If enrolling via Email, please fill out your credit card details below:

Amount Paid: \$	Visa / MasterCard
Card Number:	CCV #
Name on Card:	Expiry: ____/____
Signature:	Date: ____/____/____

Return completed form to the Programs Department:

Post: PO Box 219 Karratha WA 6714

In Person: Dampier Highway opposite Broadhurst Road

Email: leisureplex@karratha.wa.gov.au

ENROLMENT DETAILS

PROGRAM COST – 8 weeks \$80.00 or Casual visits \$15.00

- Enrolments open **Tuesday 29th January 2019**
- Children must be aged in the relevant age category to be eligible for activities
- Full payment is required at the time of enrolment
- No phone bookings will be accepted. Forms that are emailed must have credit card details attached.
- Please choose carefully as there will be **NO REFUNDS** and restrictions apply to change of day requests.

BEHAVIOUR POLICY

The Karratha Leisureplex is dedicated to providing a safe, friendly and fun environment for children.

Our goal is to provide activities suitable for school aged children of all backgrounds and abilities, whilst providing:

- A safe and engaging environment.
- A variety of fun and exciting activities
- Effective supervision for the duration of the activities
- Enforcing a behavior management system based on positive reinforcement, ample warnings for negative behavior and acknowledgement of achievement.

We use a positive reinforcement system for behaviour management including verbal praise, sharing achievements, stickers and prizes for good behaviour. In instances where positive reinforcement does not work effectively, we will implement a warning system of dealing with inappropriate behaviour. Inappropriate behaviour may include breaking a program rule, jeopardizing the safety of children or staff and disrespectful conduct toward children or staff. The children will be informed about the rules of the program and consequences for inappropriate behaviour. We feel that this system is easy to understand, fair to all, and appropriate for children in the program:

The **THREE STRIKE WARNING SYSTEM** is acknowledged and enforced by the Leisureplex staff across all child oriented activities.

1. **First Warning:** The child is verbally made aware of their inappropriate behaviour and why it is not appropriate.
2. **Second Warning:** The child is verbally informed about their continuing behaviour and removed from the group.
3. **Third Warning:** If the child continues to demonstrate inappropriate behaviour, the holiday staff will contact their parent/carer for immediate collection of the child.

Strikes:

A third warning represents one (1) strike. Additional strikes will be recorded for the duration of the school holiday activities. Three strikes on separate days will result in expulsion for remaining school holiday activities. If a strike is given to a child, this will be immediately communicated to the parent or carer. As expulsion is the last resort, program staff will meet with the parent or carer of a child who has received one or more strikes to discuss a resolution. Should an expulsion occur however, there will be **NO REIMBURSEMENT** and careful consideration will be taken when accepting the child in the future activities and term programs.

PROGRAM INFORMATION

PROGRAM	DETAILS	ABOUT
Mini Mega Sports 2-4 years Cassie	<p>Monday 9.15am – 10.00am 18th February – 8th April 2019 7 Week Program - \$70 excl. 4th Mar</p>	<p>Let's get active! Basketball, hockey, balloon volleyball, we try a different sport every week. This program is combined with fun obstacle courses and challenges. This is an interactive experience with parent involvement.</p>
Mini Mega Sports 2-4 years Sarah	<p>Thursday 10.00am – 10.45am 21st February – 11th April 2019 8 Week Program - \$80</p>	<p>Let's get active! Basketball, hockey, balloon volleyball, we try a different sport every week. This program is combined with fun obstacle courses and challenges. This is an interactive experience with parent involvement.</p>
Kids Multi Sports & Games 5-8yrs Cassie	<p>Thursday 4pm – 4.45pm 21st February – 11th April 2019 8 Week Program - \$80</p>	<p>This program has it all! Come along to this great program and we guarantee that you won't be disappointed. Each week you could be trying a new sport, getting active in a fitness session or playing one of the many fun games.</p>